

Appendix K – Minutes of Meeting



STELLENBOSCH
STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/1/5

2017-05-26

MINUTES

8TH MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY

2017-04-26 AT 10:00

Detailed account of the meeting proceedings is available on audio recording, which is obtainable from The Municipal Manager's Office per Request for Information (RFI)

MINUTES
8TH MEETING OF THE COUNCIL
OF STELLENBOSCH MUNICIPALITY
2017-04-26
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MINUTES OF THE 8th MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY HELD ON 2017-04-26 AT 10:00 IN THE COUNCIL CHAMBER, TOWN HOUSE, PLEIN STREET, STELLENBOSCH

PRESENT The Speaker, Cllr DD Joubert [Chairperson]
The Executive Mayor, Ald G Van Deventer (Ms)
The Deputy Executive Mayor, Cllr N Jindela

ALDERWOMAN JP Serdyn (Ms)

COUNCILLORS

F Adams (until 15:55)	MC Johnson
DS Arends	NS Louw
FJ Badenhorst	N Mananga-Gugushe (Ms)
GN Bakubaku-Vos (Ms)	C Manuel
FT Bangani-Menziwa (Ms)	LM Maqeba
PW Biscoombe	XL Mdemka (Ms)
PR Crawley (Ms)	RS Nalumango (Ms)
A Crombie (Ms)	N Olayi
JN De Villiers	MD Oliphant
MB De Wet (until 15:00)	SA Peters
R Du Toit (Ms)	WC Petersen (Ms)
A Florence	MM Pietersen (until 15:00)
AR Frazenburg	WF Pietersen
E Fredericks (Ms)	SR Schäfer
E Groenewald (Ms)	N Sinkinya (Ms)
AJ Hanekom	P Sitshoti (Ms)
DA Hendrickse (until 16:20)	Q Smit
JK Hendriks	E Vermeulen (Ms)
LK Horsband (Ms)	

Officials: Municipal Manager (Ms G Mettler)
Director: Planning and Economic Development (D Lombaard)
Director: Human Settlements (T Mfeya)
Acting Chief Financial Officer (A Treurnich)
Acting Director: Strategic and Corporate Services (V Bowers)
Acting Director: Engineering Services (M Wüst)
Acting Director: Community and Protection Services (N Langenhoven)
Chief Audit Executive (F Hoosain)
Head: Committee Services (EJ Potts)
Senior Admin Officer (Office of the Speaker): (N Ceasar)
Committee Clerk (T Samuels (Ms))
Interpreter (J Tyatyeka)

7.3.2	STELLENBOSCH MUNICIPALITY: EXTENSION OF BURIAL SPACE
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1. PURPOSE OF THE REPORT

To inform Council of the status of the above project, the result of the feasibility study conducted in the process of identifying new cemetery sites, and to obtain Council's approval to commence with the process of developing the proposed sites as cemeteries.

2. BACKGROUND

The provision and maintenance of cemeteries, funeral parlours and crematoria is a function vested in local government in terms of Schedule 5 (Part B) of the Constitution of the Republic of South Africa, 1996 (Act 108 of 1996).

The Greater Stellenbosch Municipality's (the municipality) burial space in cemeteries is under pressure. The development of suitable cemetery sites to provide capacity in this regard has become critical.

An Item that served before Council on the 27th Meeting of the Council of Stellenbosch (25 February 2015) (**APPENDIX 1**) reported the status of burial space within the municipality and the need to provide for additional burial space mainly due to the increase in population growth within the municipality, cultural beliefs as it pertains to dealing with the deceased and the fact that neighbouring municipality's, the City of Cape Town, Drakenstein and Overstrand, cemeteries have also reached capacity.

The above Council Meeting resolved that the situation pertaining to burial space in the municipality is acknowledged and that various possible sites be investigated as a solution to the burial space needed.

The Department Planning & Economic Development subsequently initiated a tender process in terms of which the following call for proposals was issued:

- a) *the establishment of a professional team for the identification of suitable sites for the establishment of one or more regional cemetery sites of 30 ha and more within Stellenbosch Municipality;*
- b) *the preparation and the submission of applications for authorisation of a municipal cemetery, including all specialist assessments related to the activities;*
- c) *the planning and design of all related services infrastructure for the cemetery; and*
- d) *the planning and design of the cemetery and establishing a cemetery register in accordance with the layout.*

Bidders were requested to evaluate those cemetery sites as per the above Council resolution as well as alternative sites that might be identified as being feasible.

CK Rumboll & Partners were appointed during June 2016 in the above regard after the tender process was successfully concluded and commenced with the identification and feasibility study of the various sites.

8TH COUNCIL MEETING: 2017-04-26: ITEM 7.3.2

RESOLVED (nem con)

- (a) that Council amends its 27th Meeting of the Council of Stellenbosch (25 February 2015) resolution by adding (b)(x) to include any alternative land in the same area which could feasibly be used as a site to be investigated as a solution to the critical need for burial space within Stellenbosch Municipality;
- (b) that Council supports the acquisition of the required authorization for the proposed establishment of regional cemeteries (for burial need within WC024) at Farm Culcatta No. 29 and the Remainder of Farm Louw's Bos No. 502 as well as the proposed establishment of a regional cemetery at Farm De Novo No. 727/10 and Portion 1 of 'Farm Meer Lust No 1006 should the process of acquiring the necessary approval from the Department of Transport and Public Works be acquired;
- (c) that the possible creation of a garden of remembrance as alternative to a traditional land site also be investigated; and
- (d) that Council authorises the Municipal Manager to proceed with acquiring the necessary approvals for the establishment of the above cemeteries.

Meeting:	8 TH COUNCIL: 2017-04-26	Submitted by Directorate:	Planning & Econ Dev
Ref no	7/2/1/1	Author	D Lombaard
Collab:		Referred from:	Mayco: 2017-04-19